



# ASHDOWN COLLEGE OF HEALTH SCIENCES

VERITATUM. SAPIENTIAM. ET OFFICIUM.

101 E. Redlands Blvd., Ste #285, Redlands, CA 92373

### For Office Use Only

Date Received: \_\_\_\_\_  
 Financial Clearance: \_\_\_\_\_  
 Date Transcript Mailed: \_\_\_\_\_  
 Date Transcript Picked Up: \_\_\_\_\_  
 Date Transcript Faxed: \_\_\_\_\_  
 Amount Paid: \_\_\_\_\_

Home Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
 Are you a current student? (Circle One) Yes No  
 If yes, send transcript after completion of: (Circle One)  
 Associate Certificate

### Student Information

Please Print YOUR NAME and MAILING Address below:

Date: \_\_\_\_\_

FULL Name:

\_\_\_\_\_

Last First Middle

Former Name (if applicable)

\_\_\_\_\_

Last First Middle

Current Address:

\_\_\_\_\_

\_\_\_\_\_

### Sending Information

Each official copy of the transcript is packaged in an individually sealed envelope

I would like to **pick up** \_\_\_\_\_ **official copies of my transcript.**

**Please mail my official transcripts to:**

**NCBTMB**

1901 S. Meyers Rd., Suite 240

Oakbrook Terrace, IL 60181-5243

Number of Official Copies: \_\_\_\_\_

**CAMTC**

One Capitol Mall, Suite #320

Sacramento, CA 95814

Number of Official Copies: \_\_\_\_\_

**Mailing Address:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of Official Copies: \_\_\_\_\_

### Order and Payment Information

- Processing time for all requests is 10 business days.
- Processing time and pricing are the same for official and unofficial transcripts.
- Delivery time is separate from processing time.
- Rush processing is not available.

#### Quantity

All transcripts cost \$15.00 x \_\_\_\_\_ = \_\_\_\_\_

#### Delivery

Regular Mail .....No Additional Charge

Overnight (No PO Box).....\$40

Express/ Priority Mail (2 days) .....\$20

(delivery Confirmation)

Prices for Rush Delivery may be higher for international destinations (call for details)

#### Payment:

**Check or money order** made payable to: **Michele Kraft**

(Chancellor)

**Student Signature** \_\_\_\_\_

By federal law we cannot send your transcripts without your signature– No transcripts are issued until all of your financial obligations to ACHS have been met and all clinical hours completed.